

Privacy notice – Virtual and ‘Blended’ Local Plan Examination Hearings

Leeds City Council will hold your representation to which it concerns for their consideration. The Council is the Data Controller of the information you provide and has a statutory duty under planning law to collect and process this information as part of its public task obligations as a Local Planning Authority. Your comments will be made available for the public to read in council offices and online. In addition, the council is required to provide all information submitted to us, including all personal information, to the Planning Inspectorate and their designated Programme Officer as part of the public examination of the Site Allocations Plan. The Planning Inspectorate may use your personal information to contact you during the public examination process.

Leeds City Council Planning team are using Zoom for the purpose of helping to administer Local Plan Examination Hearings. The service will use Zoom software to host the hearings online. The hearings will be live streamed, and we will confirm prior to the hearings on the format. This will also enable observers to watch the proceedings without needing to attend in person.

Please note these are publicly held discussions where the Inspector can probe into key issues relating to the Local Plan and its preparation. Anyone has the right to attend and speak at hearings if they wish, so long as they have submitted representations on the Local Plan during the consultation stage and stated in advance that they wish to attend the hearings.

During the sessions, be aware that as an attendee your name and image may show on the Zoom screen, for example when you join the meeting, or if you ask a question. There are options within Zoom that you can use to stop the video function to prevent your image appearing.

Your data rights

We will need to keep the personal information you provide until the adoption of the Development Plan Document, after which it will be securely destroyed.

How to contact us

You can get in touch with us:

- by email Sap@leeds.gov.uk
- by telephone on **(0113) 37 87993**

The Council's corporate privacy notice, which includes details of the authority's Data Protection Officer and your Information Rights is available at: www.leeds.gov.uk/privacy-statement/privacy-notice